

# CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

## I. DENOMINATION OF THE EVENT ✓

**Venue:** BernstorffsParken , **Copenhagen**  
**Date:** **8-10 May - 2015** **NF:** **Denmark**

**Status :** CEI3\* X **160** km  
CEI2\* X **120** km  
CEI1\* X **80** km

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 7<sup>th</sup> November 2013
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2015
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015
- **The FEI Rules for Endurance , 9<sup>th</sup> edition, effective 1<sup>st</sup> August 2014**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

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**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 24.03.2015

Signature : \_\_\_\_\_  
Manuel Bandeira de Mello  
FEI Director Endurance

## THE FEI CODE OF CONDUCT

### FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale  
HM King Hussein I Building  
Chemin de la Joliette 8  
1006 Lausanne, Switzerland.  
Telephone: +41 21 310 47 47.

The Code is available in English & French. The Code is also available on the FEI's website:  
[www.fei.org](http://www.fei.org).

### III. GENERAL INFORMATION

#### 1. ORGANISER

Name: Sportsrideklubben (SPR)  
Address: v/Lone Aalekjær, Maglekæret 26 B, 2680 Solrød  
Telephone: +45 41370360  
Fax:  
Email: laa@pbj.dk  
Website: www.spr.dk

#### Contact Details Show Ground:

Address: **Bernstorffs Parken, Bernstorffsvej 199 , DK-2820 Gentofte**  
Telephone: +45 3968 3366

GPS Coordinates **N 55° 45' 20.20" E 12° 33' 28.51"**

Accessibility details (directions by road, nearest airport / train station):

- Access from Sweden via Oeresundsbroen 20-40 km from the show ground) or ferry Helsingborg-Helsingør (40 km from the show ground)
- Access from Germany: From German/Danish border about 300 km from showground or via ferry Puttgarden-Roedby or Rostock-Gedser about 170 km from showground
- Nearest airport: Copenhagen airport; about 20-40 km from the show ground

#### 2. ORGANISING COMMITTEE

Honorary President: Ole Rosdahl  
President of the Event: Henrik Troels-Smith  
Show Secretary: Lone Aalekjær  
Press Officer: TBA

#### 3. EVENT DIRECTOR

Name: Lone Aalekjær  
Address: Maglekæret 26 B, DK-2680 Solrød  
Telephone: +45 4137 0360  
Email: laa@pbj.dk

#### 4. 24 hours VETERINARY SERVICE MANAGER:

Name: Faculty of Health and Medical Science  
University of Copenhagen  
Universitetshospitalet for Store Husdyr  
Department of Large Animal Sciences  
Københavns Universitet  
Agrovej 8  
2630 Taastrup

Telephone: 35332860



# CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015

## IV. OFFICIALS

CEI2* <sub>x</sub> CEI3* <sub>x</sub>							
Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
							<i>*compulsory</i>
1	Ground Jury	<b>Ground Jury President</b>	10050443	Henriette Andersen	DEN	4*√	ha@ftf-a.dk
		Ground Jury Member	10102311	Jan-Fredrik Furoy	NOR	2*√	Jan-Fredrik.Furoy@sas.no
		Ground Jury Member	10102310	Hildegunn Skulstad	NOR	2*√	hi-skuls@online.no
		Ground Jury Member	10079568	Liisa Siitonen	FIN	2*√	liisa.maria.siitonen@gmail.com
2	Foreign Judge	<b>Foreign Judge</b>	10050233	Jan Stenberg	SWE	4*√	janne.stenberg@telia.com
3	Technical Delegate	<b>Technical Delegate</b>	10050233	Jan Stenberg	SWE	4*√	janne.stenberg@telia.com
4	Appeal Committee	Appeal Committee President		<i>n/a</i>			
5	Chief Steward	<b>Chief Steward</b>	10056836	Inge Broms	DEN	2√	inge.broms@privat.dk
6	Assistant Stewards	Assistant Steward	Stockholm course	Kai Hanssen	NOR		
		Assistant Steward	10052238	Marit Rakvang	NOR	1√	
			10108999	Ulf Persson (Equipe system)	SWE	1√	ulf@stalldistans.se
7	FEI Foreign Veterinary (VR Art 1013)	<b>Foreign Veterinary Delegate</b>	10050613	Claudia Zerlich	GER	4*√	claudiazerlik@sattlerei-theine.de
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	<b>Veterinary Commission President</b>	10050196	Line Skadelund	DEN	4*√	
		Assistant FEI Delegate	10049162	Jens Kristoffersen	DEN	4*√	jens@hestpraksisdjursland.dk
		Assistant FEI Delegate	10049570	Piotr Szpotanski	POL	4*√	p.szpotanski@gmail.com
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	<b>Treating Veterinarian President</b>	10051745	Martin Grell	GER	4*√	tamgrell@googlemail.com
		FEI Permitted Treating Veterinarian					
9	Medical Doctor / Medical Services	<b>Medical Doctor</b>		112 ALARM/Dinni Frøsiq (on raceday)	DEN		
10	Farrier	<b>Farrier</b>		Steffen Christiansen	DEN		
11	IGA's	<b>Independent Governance Advisor</b>		Carlos Ponferrada			

**The NF confirms that all officials listed above are in compliance with the CODEX for FEI Endurance Officials.**

- **As all competitions are on the same day, and as per the CEI3\* event, with 1 endurance treating vet, maximum horse entries cannot exceed 30, FOR ALL COMPETITIONS, as per article 825.3.3.**

CEI1* $\chi$						
Panel	Function	FEI ID	Name	NF	Level	Contact Email <i>*compulsory</i>
Ground Jury	<b>Ground Jury President</b>	10102311	Jan-Fredrik Furoy	NOR	2* $\checkmark$	
	Ground Jury Member	10050443	Henriette Andersen	DEN	4* $\checkmark$	
	Ground Jury Member	10102310	Hildegunn Skulstad	NOR	2* $\checkmark$	
	Ground Jury Member	10079568	Liisa Siitonen	FIN	2* $\checkmark$	
Foreign Judge	<b>Foreign Judge</b>	10050233	Jan Stenberg	SWE	4* $\checkmark$	
Technical Delegate	<b>Technical Delegate</b>	10050233	Jan Stenberg	SWE	4* $\checkmark$	
Appeal Committee	Appeal Committee President		<i>n/a</i>			
Chief Steward	<b>Chief Steward</b>	10056836	Inge Broms	DEN	2 $\checkmark$	
Assistant Stewards	Assistant Steward ( Stockholm 2015)	FEI-steward	Kai Hanssen	NOR		
	Assistant Steward	10052238	Marit Rakvang	NOR	2 $\checkmark$	
		10108999	Ulf Persson	SWE	1 $\checkmark$	
FEI Foreign Veterinary (VR Art 1013)	<b>Foreign Veterinary Delegate</b>	10050613	Claudia Zerlich	GER	4* $\checkmark$	
FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	<b>Veterinary Commission President</b>	10050196	Line Skadelund	DEN	4* $\checkmark$	
	Assistant FEI Delegate	10049162	Jens Kristoffersen	DEN	4* $\checkmark$	
	Assistant FEI Delegate	10049570	Piotr Szpotanski	POL	4* $\checkmark$	
Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	<b>Treating Veterinarian President</b>	10051745	Martin Grell	GER	4* $\checkmark$	
	FEI Permitted Treating Veterinarian					
Medical Doctor / Medical Services	<b>Medical Doctor</b>		112 ALARM/Dinni Frøsig (on raceday)	DEN		
Farrier	<b>Farrier</b>		Steffen Christiansen	DEN		
IGA's	<b>Independent Governance Advisor</b>					

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## IV. SPECIFIC TECHNICAL CONDITIONS

### 1. COMPETITION ✓

Team	no	Individual	Yes
Time limit	CEI 3* - 12 km/h, CEI 2* - 10 km/h, CEI 1* - 10 km/h		
Starting method	Mass		
Type of ground	Various, mostly forrest.		
Altitude differentials	100 m overall. There are very small hilly in parts		

### 2. MINIMUM DISTANCE PER DAY

Event:	CEI 3* - 160 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	38	40
2	38	50
3	26	50
4	24	40
5	18	40
6	18	Finish
total KM	160	3 h 30 m

Event:	CEI 2* - 120 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	38	40
2	38	50
3	36	40
4	18	Finish
total KM	120	2 h 10 m

Event:	CEI 1* - 80 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	38	40
2	24	40
3	18	Finish
6		1 h 20 m
total KM	80	1 h 20 m

#### Note:

- For CEI 1\* and 2\* at least one timed hold not shorter than 40 minutes / for CEI 3\* at least one hold not shorter than 50 minutes
- No phase may exceed 40 km and be less than 16km
- Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)

**For all 160Km rides must have min. 5 Vet gates.**

**3. TIMETABLE** (to be provided per category/level if multiple events) ✓

	Day	Date	Time
• Opening of stables: <b>possibility to come on Thursday 7 may if booked.</b>	Friday	8 may	12:00
• Veterinary Examination:	Fri	8 May	On arrival
• First Veterinary Inspection:	Friday	8 May 9 May	17:00-19:00 07:00-08:00
• Final Veterinary Inspection:	Saturday	9 May	Within 30 mins after finish
• Best Condition Award:	Saturday	9 May	1-2 hrs after finish
• Prize Giving	Saturday	9 May	To be announced

**4. HEART RATES** ✓

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

**5. MINIMUM WEIGHT** ✓

(no minimum weight for Juniors and Young Riders competitions)

Kg CEI 3\* - 75 kg . CEI 2\*, CEI 1\* - no weight

Weighing method scale

**6. PLACE AND TIME OF START** ✓

Event	Day of competition (Day/Month)	Time of Start	Place of competition
CEI 3*	9 May	6:00	BernstorffsParken
CEI 2*	9 May	6:30	BernstorffsParken
CEI 1*	9 May	9:30	BernstorffsParken

**7. STABLES** ✓

Size of boxes 3 m x 3 m

(minimum 3m x 3m)

**V. INVITATIONS ✓****a) Championships & CEIOs**

Please refer to Art. 817

**b) CEIs**

Country invited	Open
Number of competitors per country	Open
Number of horses per competitor (max 2.)	1



## VI. ENTRIES ✓

**IMPORTANT – You must use the FEI Entry System for all events of this show**  
(<https://entry.fei.org>)  
You will find additional documentation on  
<http://www.fei.org/fei/your-role/nfs/entry-system-endurance>  
All Athletes & Horses participating in any International competition must be registered with the FEI.

**Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise**

### **CLOSING DATES FOR:**

**Definite entries**

**20 April 2015**

**Last substitution date and time** (1h prior to the first vet inspection) **8 May 16 :00**

**Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Show**

Entry fee	CEI 3* - 2800 DKK with stabling
	CEI 2* - 2600 DKK with stabling
	CEI 1* - 2400 DKK with stabling
	CEI 1* - 1150 DKK without stabling

Please pay Fees before definite entry due date to Lone Aalekjær

Bankaccount(Danish) reg 1551 account 1570587 Payment in Denmark

IBAN account: DK9330000001570587 International transfer

SWIFT-adress/BIC: DABADKKK

### **SUBSTITUTION OF HORSES / PONIES:**

819.3.1 of Endurance Rules: after the Definite Entries have been sent in, substitution of horses and/or Athletes from their country's own list of Nominated Entries (if any) may only be made with the written permission of the NF and the OC.

### **NO-SHOWS/LATE WITHDRAWALS:**

"NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 1000 DKK

**8. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity:	100 DKK
Manure disposal	200 DKK
Forage	Hay – special ordering
Straw	special ordering
Shavings	2 bales free – 100 DKK per extra
EADCMP Fee per horse <b>(for group I &amp; II only)</b>	<input type="checkbox"/> Chf 12.50 X NIL (included in entry fee)

**All aforementioned amounts are including VAT**

VAT number of the OC: no VAT #

## VIII. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the organiser and any compensation scheduled for the following:

### 1. ATHLETES

#### **Accommodation.**

Hotel: \_\_\_\_\_ should be booked by the rider directly at the hotel

Camping is possible at the showground

At the expense of: The OC  or Athletes X

#### **Meals.**

At the expense of: The OC  or Athletes x

Meals provided from Friday to Sunday morning . Where Showground

### 2. GROOMS

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: OC  Athletes X own booking at hotel.

#### **Meals.**

At the expense of: The OC  or Athletes X

Meals provided from Friday to Sunday morning . Where Showground

N.B. If applicable, OC's must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### 3. HORSES / PONIES

Transport expenses to be paid by:

The OC  at \_\_\_\_\_ per km.

The Athlete X

### 4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

Please provide date and time of arrival to the OC by: **If not coming on 8 May 12:00 please advice with date and time.**

## IX. ADDITIONAL INFORMATION

### 1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

YES allowed

not allowed

### 2. GENERAL CLASSIFICATION

Leading athlete award –  
 Best foreign athlete -  
 Best home athlete –  
 Team awards –

depends on sponsors  
 depends on sponsors  
 depends on sponsors  
 n/a

### PRIZE - CLASSIFICATION

YES

### 3. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is the placed riders or those who have finished and at showground when the prizegiving is held.

### 4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or

- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

**FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.**

## **5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

### **Accordint to FEI-rules for stables.**

Entry right to the stable area acc. to VR Art. 1023.VI.

#### ACCREDITED PERSONS:

Athlete: yes  
Partner: yes  
Groom: 2 grooms  
Trainer: yes  
Horse Owner: (2 accreditations per FEI-Passport)

## **6. PROTESTS / APPEALS**

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## **7. MODIFICATION OF SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **8. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 9. RESULTS

An online results interface is available to manage Endurance results.

Every result entered will need to have a corresponding accepted entry in the FEI Entry system in order to be valid.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All results must be submitted to the FEI via the online interface (forms.fei.org) or uploaded on FEI Database via XML as from the 1<sup>st</sup> of January 2015.

For additional information please browse to:

**<http://www.fei.org/fei/your-role/organisers/endurance/results-forms>**

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## 10. TIMING DEVICE

Name of Manufacturer: [www.equipe.com](http://www.equipe.com)

Contact : Ulf Persson on the raceday

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1 January 2015**

#### **1. CUSTOMS FORMALITIES**

Address:

Telephone:

Fax:

Email:

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

#### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### PASSPORTS

#### General Regulations Article 137

**For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport/Recognition Card</b>
National Events	Not compulsory
CEI1* - CEI 2*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 3*	Compulsory
All Championships/Games	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination, Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030), will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.



### **VACCINATIONS - EQUINE INFLUENZA** **2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL** **2015 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS** **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

**LIMB SENSITIVITY EXAMINATION  
2015 Veterinary Regulations Article 1034**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute “abnormal limb sensitivity”). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

**6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION CONTROL  
2015 Veterinary Regulations, Chapter VI****EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME  
(EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

**SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

**CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details).

## FEI LABORATORY FOR SAMPLE ANALYSIS

### GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

#### FEI Central Laboratory

#### LGC Limited

#### Quotient Bio Analytical Sciences and HFL Sport Science

Newmarket Road Fordham,  
Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

**Please select the FEI Approved Laboratory for your event from one of the following:**

Localisation	Contact	Choice
World Wide	<p><b>LGC Limited</b> Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: <a href="mailto:Clive.Pearce@LGCGroup.com">Clive.Pearce@LGCGroup.com</a></p>	
Europe	<p><b>LGC Limited</b> Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: <a href="mailto:Clive.Pearce@LGCGroup.com">Clive.Pearce@LGCGroup.com</a></p>	<b>X</b>
Australia / Oceania	<p><b>Australian Racing Forensic Laboratory</b> Dr. Allen Stenhouse PO Box 3 Randwick Racecourse 2031 New South Wales 2031 Tel: (61 2) 83 44 50 00 Fax: (61 2) 96 62 61 07 Email: <a href="mailto:awadasz@racingnsw.com.au">awadasz@racingnsw.com.au</a></p>	
United States of America / America	<p><b>USEF Equine Drug testing and research laboratory</b> M. Tom Lomangino 1509 Bull Lea Road, Suite 100 Lexington, KY 40511 Tel: (1 859) 225 2060 Fax: (1 859) 225 2067 Email: <a href="mailto:medequestrian@aol.com">medequestrian@aol.com</a></p>	
Hong Kong / Asia	<p><b>The Hong Kong Jockey Club</b> Dr. Terence S.M WAN Racing Laboratory Department 6th Floor, Sha Tin Central Complex Sha Tin Racecourse SHA TIN, NT tel: (852) 2966 6296 Fax: (852) 2607 2618 Email: <a href="mailto:terence.sm.wan@hkjc.org.hk">terence.sm.wan@hkjc.org.hk</a></p>	

## FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [veterinary@fei.org](mailto:veterinary@fei.org) for further information.

Tel: +41 21 310 47 47

## 7. INJURY SURVEILLANCE 2015 Veterinary Regulations Article 1035

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

Official Veterinarians are required to report on each injured horse at an event.

## XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under: <http://www.fei.org/fei/cleansport/ad-athletes>

**XII. COMPETITIONS****PRIZE MONEY ✓****DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.

**Competition:****Total Prize Money****NO prize money only sponsor gifts****Breakdown of prize money:****1<sup>st</sup>****3<sup>rd</sup>****5<sup>th</sup>****2<sup>nd</sup>****4<sup>th</sup>****6<sup>th</sup>****IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (Art 127, 128)**

**AWARDS**

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Ribbon and diploma

## Annex I FEI Entry System information sheet ✓

### To be filled in by the host NF and/or OC

The FEI Entry System for FEI Events is mandatory since October 2013 for all FEI Endurance events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI.

Please fill the form below in order to request access to the FEI Entry System for the members of your organising committee or your IT Providers.

Name\* : Lone Aalekjær First Name\* : Lone

E-Mail\* : laa@pbj.dk

FEI ID\* : 10036891

Access Rights\* :X Admin<sup>1</sup>  Consult<sup>2</sup>

**Event(s)**<sup>3</sup> : [Click here to enter text.](#)

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<sup>1</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>2</sup> You are just able to consult and download the entries/lists.

<sup>3</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields