

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT ✓

Venue: The Great Park, Windsor, Berkshire, UK

Date: 15th May - 2015 NF: GBR

Status :

CEI2* 120 km

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2015
- FEI Veterinary Regulations, 14th edition, effective 1st January 2015
- **The FEI Rules for Endurance , 9th edition, effective 1st August 2014**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 10.03.2015 updated on 27.03.2015

Signature : _____
Manuel Bandeira de Mello
FEI Director Endurance

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale
HM King Hussein I Building
Chemin de la Joliette 8
1006 Lausanne, Switzerland.
Telephone: +41 21 310 47 47.

The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: Royal Windsor Endurance
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG
Telephone: +44 (0) 1753 860 633
Fax: +44 (0) 1753 847 901
Email: sophiea@hpower.co.uk
Website: www.rwhs.co.uk

Contact Details Show Ground:

Address: Queen Victoria's Review Ground
The Great Park
Windsor
Berkshire

Telephone: TBA

GPS Coordinates TBA

Accessibility details (directions by road, nearest airport / train station):

Road: Royal Windsor Endurance is located off of the A332 Kings Road just outside of Windsor. The nearest motorway junctions are M4 Jct 6, M3 Jct 3 or M25 Jct 13.

Airport: London Heathrow

Train Station: Windsor & Eton Central or Windsor & Eton Riverside

2. ORGANISING COMMITTEE

Honorary President:

President of the Event: HRH The Duke of Edinburgh KG, KT

Show Secretary: Miss Sophie Attwood

Press Officer: Mrs Jo Peck

3. EVENT DIRECTOR

Name: Simon Brooks-Ward CVO, OBE, TD

Address: The Royal Mews
Windsor Castle
Berkshire
SL4 1NG

Telephone: +44 (0) 1753 860 633

Email: simonbw@hpower.co.uk

4. 24 hours VETERINARY SERVICE MANAGER: ✓

Name: Derek Grantham

Telephone: +44 (0) 7515 576 751



**CHECKLIST FOR DRAFT SCHEDULE
ENDURANCE 2015
IV. OFFICIALS**

CEI2*☒							
Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
							*compulsory
1	Ground Jury	Ground Jury President	10051442	Ian WILLIAMS	GBR	4*✓	• gomwills@gmail.com
		Ground Jury Member	10051439	Ahmed Ali AL-HAMMADI	UAE	4*✓	
			10053585	Kevin CROKE	IRL	4*✓	
		Ground Jury Member	10052884	Constance NEWBOULD	GBR	3*✓	
		Ground Jury Member	10050041	John ROBERTSON	GBR	4*✓	
		Ground Jury Member	10052952	Lindsay WILSON	GBR	3*✓	
2	Foreign Judge	Foreign Judge		n/a			
3	Technical Delegate	Technical Delegate	10050041	John ROBERTSON	GBR	4*✓	• jw.robertson@virgin.net
4	Appeal Committee	Appeal Committee President		N/A			
5	Chief Steward	Chief Steward	10053719	Brian C DUNN	IRL	3✓	• bcdunn508@hotmail.com
6	Assistant Stewards	Assistant Steward		Alison ABRAHAMS	GBR		
		Assistant Steward		Jane EDWARDS	GBR		
7	FEI Foreign Veterinary (VR Art 1013)	Foreign Veterinary Delegate	10049184	Jean-Marc LAMOLLE	BEL	4*✓	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	Veterinary Commission President	10049834	Kieran O'BRIEN	IRL	4*✓	
			10026031	Fiona LUKE	GBR	2*✓	
		Assistant FEI Delegate	10051073	Mohammed Ibrahim AL-HAMMAD	KSA	4*✓	
		Assistant FEI Delegate	10051188	Frédéric BARRELET	SUI	4*✓	
		Assistant FEI Delegate	10053557	Sarah COOMBS	GBR	4*✓	
		Assistant FEI Delegate	10088865	Marta REIS	GBR	2*✓	
		Assistant FEI Delegate	10050270	Yassine MOTEMRI	TUN	4*✓	
Assistant FEI Delegate	10051956	Joanna WOODMAN	GBR	4*✓			
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Treating Veterinarian President	10050313	Derek GRANTHAM	GBR	4*✓	
		FEI Permitted Treating Veterinarian	10086585	Thomas EATON-EVANS	GBR	4*✓	
9	Medical Doctor / Medical Services	Medical Doctor		Jeremy MAWER	GBR		+44 (0) 7777 665 222
10	Farrier	Farrier		Chris J CARREL DWCF (hons) AWCF	GBR		+44 (0) 7788 971 942

The NF confirms that all officials listed above are in compliance with the CODEX for FEI Endurance Officials.

Please note that with 2 treatment vets, the maximum horse entries cannot exceed 100, according to article 825.4.3/9

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



IV. SPECIFIC TECHNICAL CONDITIONS

1. COMPETITION

Team / Individual	Individual
Time limit	10 hours riding time plus hold times
Starting method	Mass
Type of ground	Undulating and woodland tracks
Altitude differentials	Nil
Crewing	This will be strictly limited to ONE crew car per horse and on arrival at the event details of the designated driver for each crew car need to be submitted to the Organiser's office. Please note there is a 30mph speed limit at the event and this will be strongly enforced.
Corralling	Not permitted
Pre Ride Briefing	It is compulsory that all competitors (or a representative) attend the pre-ride briefing

2. MINIMUM DISTANCE PER DAY ✓

Event:	Royal Windsor Endurance CEI2* 120km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	36	40 minutes
2	36	40 minutes
3	28	40 minutes
4	20	Into finish
total KM	120	

Note:

- For CEI 1* and 2* at least one timed hold not shorter than 40 minutes / for CEI 3* at least one hold not shorter than 50 minutes
- No phase may exceed 40 km and be less than 16km
- Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)

For all 160Km rides must have min. 5 Vet gates.

3. TIMETABLE (to be provided per category/level if multiple events) ✓

Activity	Day / Date	Time
• Opening of stables:	Wednesday 13 th May 2015	12 noon
• Veterinary Examination:	On arrival	
• First Veterinary Inspection:	Thursday 14 th May 2015	2:30pm
• Final Veterinary Inspection:	Friday 15 th May 2015	Within 30mins of finish
• Best Condition Award: Open to the first 10 horses finishing within 1 hour of the winner	Friday 15 th May 2015	Approx. 2 hours after 1 st Horse
• <u>All those combinations placed 1st to 5th are required to attend the mounted prize giving ceremony, Saturday 16th May at approximately 4:00pm in the main arena (timing to be confirmed). Such attendance is cond upon entry to the event.</u>	Saturday 16 th May 2015	4:00pm TBC

4. HEART RATES ✓

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

5. MINIMUM WEIGHT ✓

(no minimum weight for Juniors and Young Riders competitions)

Kg 70

Weighing method Electronic scales

6. PLACE AND TIME OF START ✓

Event	Day of competition	Time of Start	Place of competition
CEI2*	Friday 15 th May 2015	7.00am approx.	Queen Victoria's Review Ground The Great Park Windsor Berkshire

7. STABLES ✓

Size of boxes 3m x 3m

(minimum 3m x 3m)

V. INVITATIONS ✓

a) Championships & CEIOs

Please refer to Art. 817

b) CEIs

Country invited

Open

Number of competitors per country

Maximum 8 entries per federation (excluding the host Nation)

Number of horses per competitor (max 2.)

Limit of 60 riders in total.

1 per competitor

VI. ENTRIES ✓

IMPORTANT – You must use the FEI Entry System for all events of this show
(<https://entry.fei.org>)

You will find additional documentation on
<http://www.fei.org/fei/your-role/nfs/entry-system-endurance>
All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise

CLOSING DATES FOR:

Definite entries **1st May 2015**

Last substitution date and time (1h prior to the first vet inspection) **14.05.15 13h30**

Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Show

Entry fee

£120

SUBSTITUTION OF HORSES / PONIES:

819.3.1 of Endurance Rules: after the Definite Entries have been sent in, substitution of horses and/or Athletes from their country's own list of Nominated Entries (if any) may only be made with the written permission of the NF and the OC.

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: Any withdrawals after definite entries or no-shows at the event will not be refunded their entry fee or any associated costs e.g. stabling.

8. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Stabling	£62.50 per horse, per night. Please order with definite entries.
Manure disposal	No
Straw	NOT available except in special circumstances and will be charged for.
Shavings	3 x bales free of charge per horse when stabling is booked. Available to purchase thereafter at £9.50 per bale. Please order with definite entries.
Hay	Available to purchase at £7.50 per bale. Please order with definite entries.
EADCMP Fee (for group I & II only)	Not included in the entry fee <input checked="" type="checkbox"/> Chf 12.50 or £8.50 per horse / pony
Peden Bloodstock	Export licenses and paperwork for those requiring them will be charged at £65.00 per competitor.

All aforementioned amounts are including VAT

VAT number of the OC: 161084921

VIII. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the organiser and any compensation scheduled for the following:

1. ATHLETES**Accommodation.**

Hotel: NA

Address: NA

Telephone: NA

At the expense of: The OC or Athletes

Accommodated (bed and breakfast) from NA to NA

Meals.

At the expense of: The OC or Athletes

Meals provided from Wednesday 13th May to Saturday 16th May 2015.

Where: On Venue

2. GROOMS**Accommodation.**

Accommodation will be at the cost of: OC Athletes from NA to NA.

Meals.

At the expense of: The OC or Athletes

Meals provided from Wednesday 13th May to Saturday 16th May 2015 .

Where On Venue

N.B. If applicable, OC's must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. HORSES / PONIES

Transport expenses to be paid by:

The OC at NA per km.

The Athlete

4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

Please provide date and time of arrival to the OC by: With definite entries.

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

Allowed

2. GENERAL CLASSIFICATION

Leading athlete award –	NA
Best foreign athlete -	NA
Best home athlete –	NA
Team awards –	NA

PRIZE - CLASSIFICATION

1st to 5th

3. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 1st to 5th.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or

- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to VR Art. 1023.VI.

Accreditation permitting entry to **stable area will be limited to:**

Competitor	1
Grooms	2

Any other visitations (except in cases of Emergency) from Vets, Physios, Farrier, and Owners will be by permission of the FEI Chief Steward and may be restricted to certain periods.

Accreditation permitting entry to the **vet gate area** according to the FEI Endurance Regulation Art. 801.8.2

The maximum number of grooms allowed within the vet gate will be 5 per horse. The right of the groom to access the vet gate is lost upon removal of the applicable Horse from the Competition.

6. PROTESTS / APPEALS

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

7. MODIFICATION OF SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

9. RESULTS

An online results interface is available to manage Endurance results.

Every result entered will need to have a corresponding accepted entry in the FEI Entry system in order to be valid.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All results must be submitted to the FEI via the online interface (forms.fei.org) or uploaded on FEI Database via XML as from the 1st of January 2015.

For additional information please browse to:

<http://www.fei.org/fei/your-role/organisers/endurance/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

10. TIMING DEVICE

Name of Manufacturer: Styria

Contact : Harald Grinschgl

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 14th edition, effective 1 January 2015

1. CUSTOMS FORMALITIES

Address: Peden Bloodstock
Borough Court
Hartley Wintney
Hampshire
RG27 8JA

Telephone: +44 (0) 1252 844 042

Fax: +44 (0) 1252 844 043

Email: shipping@peden.co.uk

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Peden Bloodstock must be given the following information at least ten days prior to the arrival of horses of EU origin, and at least three weeks prior to the arrival of horses from outside the EU:

Information on all horses / ponies - EU and non-EU

- Name, age, colour, sex, FEI Passport Number and height
- Name and address of Owner and/or Rider
- Address where the horse / pony is resident
- Address to which the horse / pony will return after the event
- Port and date of arrival in Great Britain
- Port and date of departure from Great Britain
- Registration number of the vehicle that the horse / pony will travel in

Horses / ponies from the European Union

All horses / ponies from EU nations must be accompanied by the official health certificate for travel within the Union; the certificate must show the FEI Passport Number, and the Passport must accompany the horse / pony at all times. A Commercial Document (DOCOM) or health certificate is required for horses travelling from France. Certification is not required for horses / ponies travelling from Ireland.

Horses / ponies from outside the European Union

Horses / ponies from outside the EU must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As DEFRA has to be advised well in advance of the arrival of horses from outside the EU, it is important that full details of travel plans are provided to **Peden Bloodstock** at least three weeks prior to arrival.

Horses / ponies that arrive with incorrect certification may be refused entry into Great Britain.

Customs Documentation

Horses / ponies from outside the EU must arrive with an ATA Carnet issued in the country of origin, to cover the horse / pony and its accompanying equipment. Should any horse / pony travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import into the EU.

Export of Horses / Ponies

All horses / ponies will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by DEFRA, and **Peden Bloodstock** will obtain them providing the essential information is supplied at least ten days before the start of the event.

Ferry / Eurotunnel Rates

Peden Bloodstock has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

Lorry Tax

All non-UK registered lorries weighing more than 12 tonnes are required to pay a Heavy Goods Vehicle Levy before entering the UK. This can be purchased on line at <https://www.hgvlevy.service.gov.uk/>

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain or the European Union the National Federation making the entry will be responsible for paying these.

THE IMPORT OF DOGS AND CATS ARE ONLY PERMITTED UNDER VERY STRICT RULES. THE IMPORT OF ALL OTHER ANIMALS IS STRICTLY FORBIDDEN.

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport/Recognition Card
National Events	Not compulsory
CEI1* - CEI 2*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 3*	Compulsory
All Championships/Games	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination, Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030), will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA **2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL **2015 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION 2015 Veterinary Regulations Article 1034

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute “abnormal limb sensitivity”). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION CONTROL 2015 Veterinary Regulations, Chapter VI

EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

FEI LABORATORY FOR SAMPLE ANALYSIS ✓**GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

FEI Central Laboratory**LGC Limited****Quotient Bio Analytical Sciences and HFL Sport Science****Newmarket Road Fordham,****Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

Please select the FEI Approved Laboratory for your event from one of the following:

Localisation	Contact	Choice
World Wide	<p>LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com</p>	
Europe	<p>LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com</p>	✓
Australia / Oceania	<p>Australian Racing Forensic Laboratory Dr. Allen Stenhouse PO Box 3 Randwick Racecourse 2031 New South Wales 2031 Tel: (61 2) 83 44 50 00 Fax: (61 2) 96 62 61 07 Email: awadasz@racingnsw.com.au</p>	
United States of America / America	<p>USEF Equine Drug testing and research laboratory M. Tom Lomangino 1509 Bull Lea Road, Suite 100 Lexington, KY 40511 Tel: (1 859) 225 2060 Fax: (1 859) 225 2067 Email: medequestrian@aol.com</p>	
Hong Kong / Asia	<p>The Hong Kong Jockey Club Dr. Terence S.M WAN Racing Laboratory Department 6th Floor, Sha Tin Central Complex Sha Tin Racecourse SHA TIN, NT tel: (852) 2966 6296 Fax: (852) 2607 2618 Email: terence.sm.wan@hkjc.org.hk</p>	

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact veterinary@fei.org for further information.

Tel: +41 21 310 47 47

7. INJURY SURVEILLANCE 2015 Veterinary Regulations Article 1035

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

Official Veterinarians are required to report on each injured horse at an event.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under: <http://www.fei.org/fei/cleansport/ad-athletes>

XII. COMPETITIONS

PRIZE MONEY ✓

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.

Competition:

Total Prize Money **NIL**

Breakdown of prize money:

1st	3rd	5th
2nd	4th	6th

IMPORTANT

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (Art 127, 128)

AWARDS

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Rosettes will be awarded to all competitors who complete the ride.

Annex I FEI Entry System information sheet ✓

To be filled in by the host NF and/or OC

The FEI Entry System for FEI Events is mandatory since October 2013 for all FEI Endurance events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI.

Please fill the form below in order to request access to the FEI Entry System for the members of your organising committee or your IT Providers.

Name* : Attwood First Name* : Sophie
 E-Mail* : sophiea@hpower.co.uk
 FEI ID* : 10106734
 Access Rights* : Admin¹ Consult²

Event(s)³ : CEI2*

Name* : Henderson First Name* : Penny
 E-Mail* : pennyh@hpower.co.uk
 FEI ID* : 10102259
 Access Rights* : Admin⁴ Consult⁵

Event(s)⁶ : CEI2*

¹ Provide you the required access to manage entries and substitutions and download entries/lists.

² You are just able to consult and download the entries/lists.

³ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields

⁴ Provide you the required access to manage entries and substitutions and download entries/lists.

⁵ You are just able to consult and download the entries/lists.

⁶ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields