

FEI APPROVED SCHEDULE DRIVING 2016

I. DENOMINATION OF THE EVENT

Venue : **The Royal Windsor Horse Show**
Dates : 11th - 15th May 2016 **NF: GBR**

Indoor: Outdoor:

EVENT CATEGORIES:

Seniors:

CAI3*-P4
CAIO4*-H4 WcupQ (outdoor)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **The FEI Rules for Driving Events and its Annexes, 11th edition, updates effective 1st January 2016**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 22.02.2016

Signature:



Bettina de Rham
FEI Director Driving, Reining, Vaulting

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

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IV. GENERAL INFORMATION

1. ORGANISER

Name: Annabel Brooks-Ward
Address: The Royal Mews, Windsor Castle, Slough, Berks SL4 1LU
Telephone: +44 (0)1753 847900
Email: annabelbw@gmail.com
Website: www.rwhs.co.uk

Contact Details Show Ground:

Address: Home Park Private, Windsor Castle, Windsor, Berks UK
Telephone: +44 (0)7767 477929
GPS Coordinates:

Airport: London Heathrow

Train Station: Windsor and Eton Central or Windsor and Eton Riverside

Travelling from the South and West: Please use the A303 /M3 (J3) as opposed to the M4 (J6) wherever possible, thus avoiding Windsor Town Centre.

Travelling from the M4 Maidenhead (J7/8) and Slough (J6): Follow the event signage

Travelling from the M3 (J3): Designated routes will direct you via Ascot, Windsor Great Park and Datchet

Travelling from the North and East: Please approach via the M25 (J 13) or M4 (J5) at Colnbrook. Designated routes will direct you via Datchet to showground.

2. ORGANISING COMMITTEE

Honorary President: HRH The Duke of Edinburgh KG, KT
Show Secretary CAI: Annabel Brooks-Ward
Assistant Secretary: Cindy Timmer
Press Officer: Jo Peck

3. EVENT DIRECTOR

Name: Simon Brooks-Ward
Address: The Royal Mews, Windsor Castle, Slough, Berks SL4 1LU
Telephone: +44 (0)1753 847900
Email: sarahmw@hpower.co.uk

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V. OFFICIALS

* Compulsory

* Event ID: 2016_CI_0357

The Event code can be found in the FEI Database under the Event details in any category on the top right corner.

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury ¹		Ground Jury President	10051140	Andrew Counsell	GBR	4	Andrew.counsell@duchy.ac.uk
			Ground Jury Member	10049174	Jiri Kunat	CZE	4	Jiri.kunat@sezman.cz
			Ground Jury Member	10052326	Joaquin Garcia Medina	ESP	4	Joaquinmedin@hipica.com
			Ground Jury Member	10049614	Anne- Marie Turbe	FRA	4	Anne-marie.turbe@wannadoo.fr
2	Foreign Judge ²		Foreign Judge	10048948	Martha Hanks-Nicoll	USA	4	mhnicoll@gmail.com
3	Technical Delegate ³	CAIP3*	Technical Delegate	10049316	Philip Bateman	GBR	4	Standish55@btinternet.com
			Technical Delegate	CAIO	10049810	Richard Nicoll	USA	4
4	Assistant Technical Delegate ⁴							
5	Course Designer ⁵		Course Designer	10005949	Christian Iseli	AUT	4	chi@kw-iseli.ch
6	Assistant Course Designer ⁶		Assistant Course Designer		Steve Lucas	GBR		
7	Appeal Committee ⁷		Appeal Committee President		Pierre de Chezelles	FRA		
			Appeal Committee Member	10005976	Mark Wentein	BEL		wentein@hippo.be
			Appeal Committee Member	10066985	Jeannie Lane	GBR	3	jeannielanedriving@yahoo.co.uk
8	Chief Steward ⁸		Chief Steward	10049680	Jan Devaere	BEL	3	Devaere.jan@belgacom.net
9	Assistant Stewards ⁹		Assistant Steward	10094113	Sally Moreton	GBR	2	Sally.moreton@btconnect.com
			Assistant Steward	10094111	Harry Luff	GBR	2	harryluff@hotmail.co.uk
10	FEI Veterinary Delegate ¹⁰		FEI foreign Veterinary Delegate	10051188	Frederic Barrelet	SUI	4	Fred.barrelet@rossdales.com
	FEI Veterinary Delegate or Veterinary Commission ¹⁰		Veterinary Commission President	10053766	Paul Farrington	GBR		paulfarrington@newbury.net
			Assistant FEI Delegate	10051945	Jeremy Ridgway	GBR		07801 747960
			Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010) ¹¹		Veterinary Service Manager	10050701	Sue St Pierre	GBR		07831 261612
			FEI Permitted Treating Veterinarian	10087186 10086593	Martin Watson Rosemary Mould	GBR GBR		
12	Medical Doctor ¹²				Jeremy Mawer	GBR		** +44 (0)7931 844301
13	Farrier ¹³				Chris Carol	GBR		* +44 (0) 7767 477929
14	NF Delegate ¹⁴		NF Delegate (if applicable)					

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VI. TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

CAIP3*	Format 1
Please check the box	
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

CAIO4*	Format 1
Please check the box	
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

	Day	Date	Time
• Opening of stables	Tues	10th May	0800hrs
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Weds	11th May	0900hrs
• Declaration of Starters	Weds	11th May	1400hrs
• Dressage competition CAIO4*	Thurs	12th May	1000hrs
• Dressage competition CAIP3*	Friday	13th May	1000hrs
• Marathon	Saturday	14th May	1000hrs
• Cones competition	Sunday	15th May	1030hrs

2. COMPETITION ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : Grass

CONES ARENA

Length: 110 m

Width: 70 m

Type of Footing : Grass

3. PRACTICE ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : Grass

CONES ARENA

Length: 110 m

Width: 60 m

Type of Footing : Grass

4. STABLES

Size of boxes 3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

Tack boxes are available but only on request and to be booked by Federations no later than Definite Entries. £60 each and will not have lockable top doors.

5. TIMING DEVICE

Name of Manufacturer: Alge

Model: 2202 2000 8A TIMY PXE Photocells

FEI Report number:

6. SCORING/TIMING PROVIDER

Name of the Company: Philippe Lienart

Name contact person: Philippe Lienart

Contact email: phlienart@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. DRAW

Time, date and location:

Wednesday 11th May 2016, Driving Office, 1400hrs

8. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is

CAIO4*: 1st - 3rd Combined Individual

CAIO4*: 1st - 3rd Combined Nations Teams

CAIP3*: 1st - 3rd Dressage/Marathon/Cones/Combined .

9. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: The Ticket Factory

Web address to buy ticket: Theticketfactory.com

11. BETTING

Betting will be authorised by the Organiser: Yes No

VII. INVITATIONS

1. GENERAL

NFs invited (mandatory for CAI2* and above)	NED, GER, GBR, BEL, HUN
Number of home drivers	2
Number of foreign drivers	10
Number of horses/ponies per driver	5
Number of start per driver, per category	1

Competitors are invited by the Organizing Committee through their NF

CAIO/Championships

NFs invited (mandatory for CAIO and Regional Championships)	AUS, BEL, FRA, GER, GBR, HUN, NED, ESP, SWE, URU, USA
Number of horses/ponies per driver	5
Additional Individual Entries (article 927) – to be confirmed after the Nominated entries	
Number of foreign individual drivers	12
Number of home individual drivers	5

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations

Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 4

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

Extra passes can be bought from the driving office at £70 for the week or £20 per day.
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Two grooms per driver for Four-in-Hands

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- You will find additional documentation on: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Any extra information or request are to be sent to the Secretary by Definite Entries

1. ENTRY DATES AND FEES

Deadlines for Entries

Entries in Principle: (For Championships and Games only)	N/A
Nominated Entries: (For Championships and Games only)	N/A
Additional individual Entries: (For Championships and Games only)	N/A
Definite entries:	1st April 2016
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	12th May

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per driver:	CAIO4* 500 GBP CAIO4* GBR only 400 GBP CAIP3* 300GBP
Stabling fee per horse/pony:	N/A
Details entry procedure fee / Payment:	Payment by BACS prior to arrival or by cash on arrival
Bank Details for Transfer: Royal Bank of Scotland – Sort Code: 15-10-00 – Account No: 22286113 IBAN: - GB58 RBOS 1510 0022 2861 13 Bank code: - RBOSGB2L Account: - Windsor Equestrian Promotions Ltd	

All aforementioned amounts are including VAT

VAT number of the Organiser	GB6740574
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2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Refunds for withdrawals will only be made upon confirmation of either a doctors certificate or veterinary certificate or under exceptional circumstances discussed and approved by the OC.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (please refer to section XI.8.1 of the schedule):

Included in entry fee Not included in entry fee

Electricity (upon request): £65 only available to foreign competitors
 Manure disposal £40
 Hay tbc
 Straw NOT AVAILABLE
 Shavings tbc
 Other (please specify): EADCMP Fee € 25,00 per Athlete

Lorry/Caravan:

Power supply: provided by the OC Not provided by the OC Price: £65
 Water supply: provided by the OC Not provided by the OC Price: n/a
 Sanitary facilities: provided by the OC Not provided by the OC Price: n/a
 Catering facilities: provided by the OC Not provided by the OC Price: Own Cost

Electricity is to be reserved for Foreign Competitors only at Definite Entries - unless ordered with the OC there can be no guarantee of supply. Correct cabling connecting to the generator must be used or the supply will be cut.

Straw is NOT available

All aforementioned amounts are including VAT

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes	Athlete Minimum Age
Horses Four-in-Hand	18 years
Horse Pairs	16 years
Horse Single	14 years
All Pony Classes	14 years
Young Drivers Classes	Athlete Minimum Age
Horses Four-in-Hand	18-21 years
Horse Pairs	16-21 years
Horse Single	16-21 years
All Pony Classes	16-21 years
Juniors Classes	Athlete Minimum Age

Horse Pairs	16-18 years
Horse Single	14-18 years
All Pony Classes	14-18 years
Children Class	Athlete Minimum Age
Single Pony	12-14 years
Grooms	Minimum Age
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CA1*	5 years old or over
CA12* and above	6 years old or over

IX. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: n/a

At the expense of: Athletes

Meals

At the expense of: Athletes

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Athletes

Meals

At the expense of: Athletes

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes

MAXIMUM PARKING ALLOCATION PER COMPETITOR IS:

1 x Lorry and Trailer

1 x Car and Caravan

If you require more parking please advise the OC Extra Caravans will be charged £150.

Extra Cars will be charged £50 for the week.

Parking is organised prior to arrival and competitors will park where they are instructed to by stewards in accordance with space and weather conditions permitting. If

Competitors would like to park with friends they must arrive with them. No spaces can be reserved.

4. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The OC will pay for the ferry crossings for the CAIO and Individual competitors, this will include lorry plus 4 persons. The ferry crossing will only be paid for from Calais to Dover return and only if booked through our Bloodstock Agents – Peden Bloodstock. Those wishing to make a different crossing we will give a contribution to the same amount as the Calais Dover crossing.

CAIP3* Athletes will pay for their own transport

5. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

6. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service - yes

Public Transport to be paid by the the Athlete

If paid by Athlete approximate cost per round trip:

Other:

X. COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

1. PRIZE MONEY (See Art. 127, 128)

TOTAL PRIZE MONEY	GBP	EUR
CAIO	£12,300	16,184
CAIP3*	£1,000	1,316

Breakdown of prize money – Dressage Competition

PRIZE MONEY		GBP				EUR			
CAIO4*		£2,500							
CAIP3*		£250							
Class	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	
CAIO4*	£520	£470	£400	£320	£250	£220	£180	£140	
CAIP3*	£80	£60	£45	£35	£30				

Breakdown of prize money – Marathon Competition

PRIZE MONEY		GBP			EUR			
CAIO4*		£3,180						
CAIP3*		£250						
Class	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
CAIO4*	£600	£500	£440	£380	£350	£330	£300	£280
CAIP3*	£80	£60	£45	£35	£30			

Breakdown of prize money – Cones Competition

PRIZE MONEY		GBP			EUR			
CAIO4*		£2,500						
CAIP3*		£250						
Class	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
CAIO4*	£520	£470	£400	£320	£250	£220	£180	£140
CAIP3*	£80	£60	£45	£35	£30			

Breakdown of prize money – Combined Competition

PRIZE MONEY		GBP			EUR			
CAIO4*		£4,120						
CAIP3*		£250						
Class	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
CAIO4* TEAMS	£600	£400	£250	150	100	-		
CAIO4* INDIVIDUALS	£610	£510	£410	£360	£260	£210	£150	£110
CAIP3*	£80	£60	£45	£35	£30			

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE - CLASSIFICATION

The Franklin Mint Bowl: Presented by HRH The prince Philip, Duke of Edinburgh to the winning team of horses in Competition A.

The Masters Trophy: A challenge trophy kindly donated by Asprey and Garrard for the best Marathon score in the Horse Four-in-Hand

The Duke of Edinburgh's Trophy: A challenge trophy kindly presented by HRH The Prince Philip, Duke of Edinburgh for the best Marathon Score in the pony Four-in-Hand Class.

The United States Equestrian Team Challenge Cup: To the team of horses in Competition C achieving the fastest clear round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants

with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

2. "DRESSAGE" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Event	Dressage Test
CAIO4*	3*B HP4
CAIP3*	3*B HP4

3. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Option 1:	Distance	Pace	Average Speed
Section A	6km	Free	15kph Horses 14kph Ponies
Transfer	1km	Free	
Section B	9km	Free	14kph Horses 13kph Ponies

Indicate the number of obstacles in Section B (per category): 8 Inc. Water.

4. "CONES" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Type of Competition

*Fault Competition	yes
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***Article 971.1.1** – The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: N/a

5. "COMBINED MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules, (Art. 970 to 981), FEI World Cup™ Driving Rules, and the notes for guidance for Combined Marathon (<http://www.fei.org/fei/regulations/driving>)

Fault Competition

Width of cones: See notes for guidance

Width of gates marathon-type obstacle: See notes for guidance

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Peden Bloodstock
Address: Borough Court, Hartley Witney, Hants RG27 8JA

Telephone: +44(0)252 844042
Fax:
Email: shipping@peden.co.uk
Opening hours: 0900hrs - 1730hrs

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

Peden Bloodstock must be given the following information at least ten days prior to the arrival of horses of EU origin, and at least three weeks prior to the arrival of horses from outside the EU:

Information on all horses / ponies - EU and non-EU

C Name, age, colour, sex, FEI Passport Number and height

C Name and address of Owner and/or Rider

C Address where the horse / pony is resident

C Address to which the horse / pony will return after the event

C Port and date of arrival in Great Britain

C Port and date of departure from Great Britain

C Registration number of the vehicle that the horse / pony will travel in

Horses / ponies from the European Union

All horses / ponies from EU nations must be accompanied by the official health

certificate for travel within the Union; the certificate must show the FEI Passport Number, and the Passport must accompany the horse / pony at all times. A Commercial Document (DOCOM) or health certificate is required for horses travelling from France. Certification is not required for horses / ponies travelling from Ireland.

Horses / ponies from outside the European Union

Horses / ponies from outside the EU must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As DEFRA has to be advised well in advance of the arrival of horses from outside the EU, it is important that full details of travel plans are provided to Peden Bloodstock at least three weeks prior to arrival.

Horses / ponies that arrive with incorrect certification may be refused entry into Great Britain.

Customs Documentation

Horses / ponies from outside the EU must arrive with an ATA Carnet issued in the country of origin, to cover the horse / pony and its accompanying equipment. Should any horse / pony travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import into the EU.

Export of Horses / Ponies

All horses / ponies will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by DEFRA, and Peden Bloodstock will obtain them providing the essential information is supplied at least ten days before the start of the event.

Ferry / Eurotunnel Rates

Peden Bloodstock has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

Lorry Tax

All non-UK registered lorries weighing more than 12 tonnes are required to pay a Heavy Goods Vehicle Levy before entering the UK. This can be purchased on line at <https://www.hgvlevy.service.gov.uk/>

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain or the European Union the National Federation making the entry will be responsible for paying these.

THE IMPORT OF DOGS AND CATS ARE ONLY PERMITTED UNDER VERY STRICT RULES.
THE IMPORT OF ALL OTHER ANIMALS IS STRICTLY FORBIDDEN.

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

Horse Passports are compulsory

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course

		Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMS) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program: (Applicable for all FEI Events Worldwide)

Lower Level Events (CIMS)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event (for Driving per driver per event) CHF 18

Higher Level Events

(All other events not defined as CIM)

Per horse per event (for Driving per driver per event) CHF 25

OCs/NFs have the right to charge the athletes the above mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.FEI.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>

XIII.ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

XIV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹ : 10115669

Name*: Brooks-Ward

First Name*: Annabel

E-Mail*: annabelbw@gmail.com

Access Rights*: Admin² Consult³

Event(s)⁴:

FEI ID¹: 10087069

Name*: Lienart

First Name*: Philippe

E-Mail*: phlienart@gmail.com

Access Rights*: Admin² Consult³

Event(s)⁴:

FEI ID¹ : 10049316

Name*: Bateman

First Name*: Philip

E-Mail*: standish55@btinternet.com

Access Rights*: Admin² Consult³

Event(s)⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2 RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**